



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Quaid-e-Millath Government college for Women(A), Chennai.
• Name of the Head of the institution	Dr. D. Freeda Gnana Rani
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	9443479940
• Alternate phone No.	04428520793
• Mobile No. (Principal)	9443479940
• Registered e-mail ID (Principal)	qmgcwoffice@gmail.com
• Address	74, Binny Road Anna Salai,
• City/Town	Chennai
• State/UT	Tamil Nadu
• Pin Code	600002
<b>2.Institutional status</b>	
• Autonomous Status (Provide the date of conferment of Autonomy)	09/09/2004
• Type of Institution	Women
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the IQAC Co-ordinator/Director	Mrs.Kanmani Vennila.K				
• Phone No.	04428520793				
• Mobile No:	9677139668				
• IQAC e-mail ID	iqac@qmgcw.in				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="http://www.qmgcw.edu.in/PDF/AQAR-19-20.pdf">http://www.qmgcw.edu.in/PDF/AQAR-19-20.pdf</a>				
<b>4.Was the Academic Calendar prepared for that year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.qmgcw.edu.in/PDF/Calendar2020-2021.pdf">http://www.qmgcw.edu.in/PDF/Calendar2020-2021.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Three Star	65	2000	17/04/2000	16/04/2005
Cycle 2	B++	81	2006	21/05/2006	20/05/2011
Cycle 3	B	2.78	2015	03/03/2015	02/03/2020
Cycle 4	B++	2.95	2021	01/03/2021	28/02/2026
<b>6.Date of Establishment of IQAC</b>			01/02/2002		
<b>7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?</b>					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Nil	Nil	Nil	01/12/2020	0	
<b>8.Provide details regarding the composition of the IQAC:</b>					
• Upload the latest notification regarding the composition of the IQAC by the HEI			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>12</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Did IQAC receive funding from any funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<ul style="list-style-type: none"> <li>• Students were guided to make use of E-Sources and get accustomed to Online Learning techniques</li> <li>• Students were adapted for online Examinations and blended learning for their betterment</li> <li>• Teachers encouraged to attend webinars, conferences and workshops, short term courses and FDP programme through online mode.</li> <li>• To aid in the design and implementation of the academic curriculum based on the requirements of the job market.</li> </ul>		
<ul style="list-style-type: none"> <li>• Quality enhancement in the academic and nonacademic endeavors, through data collection and analysis and interpretation.</li> </ul>		
<b>12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:</b>		

Plan of Action	Achievements/Outcomes
Teachers to update themselves to cope with the online teaching.	Teachers have now registered for various MOOC courses and are also becoming well versed with on-line teaching. Many e-contents are also being developed.
Imparting of soft skills to students so as to enhance their job opportunities.	The students get better job opportunities due to the soft skill trainings. It serves as a complete contrast to their deep subject knowledge.
Students are to be motivated to do extra reading other than the textbooks, by making use of general libraries and E-Sources.	The college library has been a member of N-List and provides ample opportunity to the staff and students in helping them to access the e -books and other related documents
Successful alumni meetings share their invaluable experience through interactions	Meetings always serve as motivational factors, and end up in providing the growth factors for the improvement of the college
By improving upon the present methodologies; ward-tutor meetings helps to sustain the rapport between the students and the teachers	Moral values and ethics inculcate the inner knowledge and help in shaping the futuristic career of the student
<b>13. Was the AQAR placed before the statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• Name of the statutory body</li> </ul>	
Name of the statutory body	Date of meeting(s)
<b>Governing Body - Autonomous Committee</b>	<b>31/12/2020</b>
<b>14. Was the institutional data submitted to AISHE ?</b>	<b>Yes</b>

• Year
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Year	Date of Submission
14/02/2022	14/02/2022

### Extended Profile

#### 1.Programme

1.1 Number of programmes offered during the year:	10
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File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

#### 2.Student

2.1 Total number of students during the year:	3680
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File Description	Documents
Institutional data in Prescribed format	No File Uploaded

2.2 Number of outgoing / final year students during the year:	2061
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File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.3 Number of students who appeared for the examinations conducted by the institution during the year:	2061
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File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

#### 3.Academic

3.1 Number of courses in all programmes during the year:	<b>31</b>
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File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

3.2 Number of full-time teachers during the year:	<b>165</b>
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File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

3.3 Number of sanctioned posts for the year:	<b>0</b>
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<b>4. Institution</b>
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4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	<b>12+10+8+1+4+1</b>
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4.2 Total number of Classrooms and Seminar halls	<b>92</b>
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4.3 Total number of computers on campus for academic purposes	<b>89</b>
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4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	<b>11160000</b>
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<b>Part B</b>
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<b>CURRICULAR ASPECTS</b>
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<b>1.1 - Curriculum Design and Development</b>
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<p>1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.</p>
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Curriculum is designed in the way of Programme Outcome(PO), Programme Specific Outcomes(PSO) and course Outcome(CO), which enhances the students interpersonal skills and academic improvement. Also, It equips the learners with the knowledge, competence and orientations needed for success after they leave the institution.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="file:///C:/Users/Dell/Downloads/QMGCW-SYLLABI-2020.pdf">file:///C:/Users/Dell/Downloads/QMGCW-SYLLABI-2020.pdf</a>

**1.1.2 - Number of Programmes where syllabus revision was carried out during the year**

01

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year**

10

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.2 - Academic Flexibility**

**1.2.1 - Number of new courses introduced across all programmes offered during the year**

1

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System**

29

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Value added course like Diploma in Information Technology, Computer Literacy Program, Computerized Accounting, ED Cell were helping the students by teaching the ethics of human value and about environment

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year**



4

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**1.3.3 - Number of students enrolled in the courses under 1.3.2 above**

**1377**

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**1.3.4 - Number of students undertaking field work/projects/ internships / student projects**

**259**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**1.4 - Feedback System**

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

**B. Any 3 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="http://www.qmgcw.edu.in/PDF/AFB2020.pdf">http://www.qmgcw.edu.in/PDF/AFB2020.pdf</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

<b>1.4.2 - The feedback system of the Institution comprises the following</b>	<b>A. Feedback collected, analysed and action taken made available on the website</b>
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File Description	Documents
Provide URL for stakeholders' feedback report	<a href="http://www.qmgcw.edu.in/PDF/QMGCW-ParentsFeedback%202020-converted.pdf">http://www.qmgcw.edu.in/PDF/QMGCW-ParentsFeedback%202020-converted.pdf</a>
Any additional information	No File Uploaded

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment of Students**

**2.1.1.1 - Number of students admitted (year-wise) during the year**

**1302**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)**

**1302**

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File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The students are monitored and advised on how to face their problems and how to better themselves. Class tutors and subject teachers constantly interact with the students to check on their progress and other issues that they face. General counseling is provided to all the students by the respective tutors. Personal counseling is also provided in case there is a need to help students overcome their personal problems.

Academic toppers are encouraged by giving them books by different authors to scale even greater heights. Remedial classes are arranged for academically weak students. Students are motivated to participate in various inter-collegiate competitions both academic as well as non-academic. Students are updated with the latest news and information by faculty. They are further encouraged to participate and present papers in seminars and conferences. They are made to read newspapers, magazines, and journals to improve their knowledge as well as vocabulary. We also encourage the students to participate in group discussions.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
02/09/2021	3680	165

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Regular formal and informal assessments provide teachers with valuable information on the progress and achievements of their students. It also allows the teacher to evaluate the effectiveness of their own teaching from the student's responses, which are needed to reevaluate the delivery method through which the concept is being taught. The mentors meet their wards regularly after college hours to guide them and to shape their future, to develop successful career paths, the dispositions, mindsets, and behaviors that students need to make a successful transition from college to careers. It is a value addition to the students in the college to bridge the gap between the teachers and students. It helps the students to navigate their careers on the right channel. The college has a student counseling cell where the students have two-way communication for psychosocial support at the time of need. The parent-teacher meetings are held to report the progress of the student. The placement cell enhances the student's confidence and guided them to thrive in various competitive exams. Inter and intra-departmental competitions are held for individual recognition and encouragement.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Most of the teachers have well versed in the system, online classes nowadays. They modified the learning method with e-sources, by posting the materials in their google classrooms. some of the practicals were shown from the demonstration in system resources. Browsing from the net increased the vast knowledge from various resources. Students can refer to more than one book for a chapter from various sources like National digital Laboratories(ndl) etc.,

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="http://www.qmgcw.edu.in/econtent.htm">http://www.qmgcw.edu.in/econtent.htm</a>
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

165

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	No File Uploaded

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

As the Head of the Institution Principal and the assigned department heads along with the senior committee will discuss and take forward the academic calendar and plans were executed.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

127

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year**

**103**

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)**

**127**

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**2.5 - Evaluation Process and Reforms**

**2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year**

08

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Effectively the examination works has been managed with all the relevent IT infrastructure and with the system knowlegded person for dataentry, certificate generation, fee entry ect.,

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.qmgcw.edu.in/exam_fee.htm">http://www.qmgcw.edu.in/exam_fee.htm</a>

**2.6 - Student Performance and Learning Outcomes**

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The entire courses from each department undergone both internal and external exams every year. Once the results were declared the notification will be displayed in the college website in the student's corner.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Link for additional Information	<a href="https://ecampus.cc/OMGCW/Result1/indexResult.php">https://ecampus.cc/OMGCW/Result1/indexResult.php</a>

### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Evaluation is carried out by both Internal and External semester examinations, which includes a various methods of assessment like Assignment, continuous assessment tests occurring periodically, seminars, presentations, attending conferences, and paper presentations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="file:///C:/Users/Dell/Downloads/OMGCW-SYLLABI-2020.pdf">file:///C:/Users/Dell/Downloads/OMGCW-SYLLABI-2020.pdf</a>

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

2050

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey



**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

<http://www.qmgcw.edu.in/PDF/OR2020.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Promotion of Research and Facilities**

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

**Periodically the procedure, facilities and norms for the research for the departments will be uploaded in our institution website.**

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="http://www.qmgcw.edu.in/naac_reports.htm">http://www.qmgcw.edu.in/naac_reports.htm</a>
Any additional information	<a href="#">View File</a>

**3.1.2 - The institution provides seed money to its teachers for research**

**3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)**

**NIL**

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<b>No File Uploaded</b>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>

**3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year**

07

File Description	Documents
e-copies of the award letters of the teachers	<a href="#">View File</a>
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.2 - Resource Mobilization for Research**

**3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)**

02

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.2.2 - Number of teachers having research projects during the year**

02

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil
List of research projects during the year	<a href="#">View File</a>

**3.2.3 - Number of teachers recognised as research guides**

20

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

02

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	<a href="https://na1.yahoonet.com/d/search/keywordsubject3A">https://na1.yahoonet.com/d/search/keywordsubject3A</a>
Any additional information	<a href="#">View File</a>

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

In the campus various departments have different clubs to enhance the ecosystem by community clusters like enviro club, the economic department has entrepreneurship programmes for students, handicraft and self sustained workshops by food science department, vermicompost by zoology, mushroom cultivation by plant science department helps in the community development of the students inside the campus of institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.qmgcw.edu.in/green.htm">http://www.qmgcw.edu.in/green.htm</a>

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

B. Any 3 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

**3.4.2.1 - Number of PhD students registered during the year**

16

File Description	Documents
URL to the research page on HEI website	<a href="http://www.qmgcw.edu.in/research_obj.html">http://www.qmgcw.edu.in/research_obj.html</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year**

37

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year**

26

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**

**3.4.5.1 - Total number of Citations in Scopus during the year**

44

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	<a href="#">View File</a>

**3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**

**3.4.6.1 - h-index of Scopus during the year**

23

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

**Nil**

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>

#### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

**Nil -due to pandemic**

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	<b>No File Uploaded</b>
List of facilities and staff available for undertaking consultancy	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>

### 3.6 - Extension Activities

#### 3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

**As an extension activities students were engaged in NSS,NCC, YRC,RRC, Enviro Club for social involvement. They do conduct camp in near by village, cleaning the campus, enriching the knowledge of social awareness in the community.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.gmgcw.edu.in/ext_tws.htm">http://www.gmgcw.edu.in/ext_tws.htm</a>

**3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year**

**Nil**

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>

**3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)**

**04**

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year**

**375**

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.7 - Collaboration**

**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

**NIL**

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**

02

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Our campus has sufficient numbers of class rooms, but in some of the departments shares the classrooms with laboratories. Currently we had computers along with the printer which helps the students as well as the staffs to maintain the records and so on. Each department has its own requirment of lab work instruments, chemicals and other infrastructures, which has been gained from the allotments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<b>Nil</b>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)



Our campus has a open auditorium, Sport room, Gymnasium room with cycling and tread mill. Both indoor and out door sports were carried out in our institution. Indoor like carrom, shuttle and ball badminton, set games like tennis, volleyball etc., We follow a cultural week which comprises all the stage shows and off stage shows for the students. As a holistic performance our students are well versed in all these activities.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

03

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

111.64

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

We have a general Library with the reference books, Journals, Text books and also e-sources which could be accessed well throughout the day. These are arranged in alphabetical order for easy usage.

The Digital Library has been constructed inside the general Library consisting of systems with the latest configurations and printers. Internet connection has been a boost to increase access to world wide web and hence introduce the unstructured universe of electronically available information to the students, teachers and the researchers. Along with a huge collection of the library books, the library also has a large collection of CDs containing information on various interesting topics like leadership qualities, employment skills, Indian culture etc, apart from the subject titles.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.qmgcw.edu.in/library_profile.htm">http://www.qmgcw.edu.in/library_profile.htm</a>

**4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

**B. Any 3 of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

98,000/-

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

##### 4.2.4.1 - Number of teachers and students using the library per day during the year

19

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Our institute has no budget allocation for IT facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

##### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
01	01

File Description	Documents
Upload any additional information	No File Uploaded

##### 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on

A. 750 Mbps

**campus**

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>

<p><b>4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing</b></p>	<p><b>E. None of the above</b></p>
---	------------------------------------

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<b>Nil</b>
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

**111.64**

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Every year in the beginning of session, the finalized list of required books is duly approved and signed by principal. Sports in charge will coordinate the students to participate in college, district, state level competitions. The college upkeep the infrastructure, HODs submit their requirements to the Principal regarding classroom, furniture, and others. The college development

fund is utilized for the maintenance and minor repair of furniture and other electrical equipment. The college ensures allocation and utilization of available financial resources for maintenance of different facilities by having regular meetings of various committees for this purpose. The calibration, repairing and maintenance of lab equipment's are done by the technicians and there is systematic disposal of chemical waste. There are technicians, masons, plumbers, carpenters who ensure the maintenance of classrooms and related infrastructure.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.qmgcw.edu.in/econtent.htm">http://www.qmgcw.edu.in/econtent.htm</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

**3680**

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

**NIL**

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="http://www.qmgcw.edu.in/PDF/6%20SOFT%20SKILLS-I.pdf">http://www.qmgcw.edu.in/PDF/6%20SOFT%20SKILLS-I.pdf</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year**

**194**

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate**

**B. Any 3 of the above**

<b>committees</b>	
<b>File Description</b>	<b>Documents</b>
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of outgoing students who got placement during the year</b>	
<b>79</b>	
<b>File Description</b>	<b>Documents</b>
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
<b>5.2.2 - Number of outgoing students progressing to higher education</b>	
<b>196</b>	
<b>File Description</b>	<b>Documents</b>
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
<b>5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year</b>	
<b>5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year</b>	
<b>NIL</b>	

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

**NIL**

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Students were involved in YRC & RRC to promote life and health through training and education on safety, primary health care and health living performing activities like blood donation camp, health screening camp, first aid training programmes, orphanage visits etc., It encourages community service through training and education. It also provides technical support in the development of youth programmes, fund raising, identification of material and human resources. The most important NSS program offered by our students are swachh bharath program, blood donation camp, international yoga day, adoption of area in a meaningful way, working for improvement of physical environment, planting of trees, awareness rallies, inviting doctors for health camp etc., Our students involved as NCC cadets to host activities to enhance their character qualities by allowing them to participate in institutional training, camp training, camp, rally and social service.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.qmgcw.edu.in/sw_ncc.htm">http://www.qmgcw.edu.in/sw_ncc.htm</a>



### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

01

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni events play an important role in bringing alumni together and keeping them engaged. Plan, publicize and organize alumni meets effectively with our full-fledged events module. Alumni participation can go a long way in making students industry-ready. College eases the identification of industry-specific experts/mentors and involving them in various student development activities. High achieving alumni are the pride of every institution. Alumni share job business opportunities, knowledge, and other resources instantly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="http://www.gmgcw.edu.in/alumni.htm">http://www.gmgcw.edu.in/alumni.htm</a>

**5.4.2 - Alumni's financial contribution during the year**

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Principal is the administrative and academic Head, followed by department heads. The council meetings are held regularly and resolution were implemented for any new suggestions given by heads. The CEO in charge of examination department, the administrative heads are the office employees. They conduct regular meetings and approved by principal thus the participative arrangements are being followed in decision making. Head of the institution periodically monitor the execution of extra curricular activities and non-academic student activities as well. Befitting the motto 'Endeavour to Enlighten' the institution is committed to serve the cause of women's education in terms of educational enlightenment and social empowerment. To impart quality education with a view to future employment and inculcate self-learning so that learning becomes a life-long process with a special focus on the empowerment of women.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.qmgcw.edu.in/admin_council.htm">http://www.qmgcw.edu.in/admin_council.htm</a>

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The college provides the better opportunity to all the participating in the decision making process, the college administrative and academic structure is in a manner to make the decision by participative arrangement.

The college prepares a financial budget with the consultation of all department heads and verified by the college Principal and approved by Bursar. NSS camp is held as per the discussion with the Principal.

During the affiliation process, all departmental heads are requested to send their proposals for the commencement of new courses and they are inculcated affiliation date.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="http://www.gmgcw.edu.in/admin_council.htm">http://www.gmgcw.edu.in/admin_council.htm</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

- Curriculum Development

As the world continues to evolve, new discoveries have to be roped into the education curricula. Innovative teaching techniques and strategies, such as active learning orblended learning are also constantly being devised in order to improve the student learning experience. Hence, the department restructured the UG syllabus and included new paper at PG level, which was presented to subject experts in board of studies and implemented after making suitable changes. Based on the demand and need of the society, syllabi have been periodically revised so as to fetch employment opportunities for the stake holders. Internship programme and Project work at the Post graduate level enriches the theoretical as well as the practical knowledge, thereby exposing the students to the various avenues in the society.

- Teaching and Learning

While teachers are still an authority figure in a student-centred teaching model, teachers and students play an equally active role in the learning process. The teacher's primary role is to coach and facilitate student learning and overall comprehension of material, and to measure student learning through both formal and informal forms of assessment, like group projects, student portfolios, and class participation, seminar presentation, internship training. In the student-centered classroom, teaching and assessment are connected because student learning is continuously measured during teacher instruction.

Students are encouraged to present seminars, on topics relevant to the curriculum and application oriented topics as well. PowerPoint presentations are done by faculty and students. Class assignments and

home assignments are given. Student centric approach is followed in the teaching, learning process. Teachers chart out their teaching plan and implement it with conventional teaching supplemented with ICT tools. Besides the traditional Chalk and Board method we also incorporate ICT Tools. Teaching is more students centric. Teachers give due attention to those students who excel in academics and duly alter their teaching style to the needs of average performers and slow learners. Extra classes are conducted for the slow learners.

The significant pedagogy is adopted in the process of valuable teaching and learning for the benefit of the students. The curriculum is structured with the objective of Outcome-Based Education and Choice Based Credit System. The Orientation Programme and Teaching through Interactive Smart Boards in the classroom makes the students to have demanded learning.

- Research and Development

The faculty members are involved in research activities strive to motivate the students to undertake higher education and carry out their research work at the socio-economic issues of the society, gender equality, environmental and sustainable goals. They are also assisted in attending and presenting research papers at the national and international seminars. Research is the foundation for knowledge which makes possible the vast sea of innovation and application providing wider benefit. This also adds to the stock of global knowledge and is a source of new ideas, techniques, innovation, and methods, across a wide range of disciplinary areas. With the changing trends of higher education in India and the world, research and development programmes in Colleges have gained momentum. The strength of today's economies lies in the way they can harness knowledge. And in this regard, the role of the Colleges has become crucial. With the government providing fund to colleges and universities to make them more competitive, these educational institutions are no longer just degree-producing machines. The quality of education in any college and university is determined by the research that has been undertaken there. In the past few decades, the number of colleges has increased along with the percentage of the population receiving an academic education. With the government facilitating research and development funding to colleges are also making an effort to develop their infrastructure by focusing more on research activities.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://qmgcw.edu.in/naac_com.htm">http://qmgcw.edu.in/naac_com.htm</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

### Examination and Evaluation

The Examination and Evaluation policy aims to explain the rationale & importance of assessment, enlist various patterns of assessments, schedules, post assessment procedures to publish the results and award the degree. The regulations listed under this head are common for all undergraduate and Post Graduate programmes offered in the College based on the Guidelines for Implementation of Academic Autonomy at College level by University of Madras. The regulations are subject to amendments as may be made by the Academic Council of the college from time to time, keeping the recommendations of the Examination Committee in view.

Each course will be evaluated in two modes (i.e.) internal and external mode of examinations.

Performance enhancement methodology for slow learners through Remedial classes. The complete transparency is maintained in evaluation system. The objective of the examination system is to expose students to continuous evaluation rather than focus only at term end exams. Also, the system encourages the use of assignments to inculcate the spirit of self-learning in the students besides developing ability to solve practical problems. The students will be given variety of choices to earn credit to pass the subject. The student could excel in term-end examination to earn pass grade or participate in subject specific events/activities to earn credits or even publish a paper to earn required credit to pass the subject. The students will be allowed to select the subjects she wants to study during the course of studies. The entire syllabus is divided into Core, Elective and Foundation. 'Foundation' subjects will prepare the students for the system of learning. The students will be offered subjects for all the streams which they could select from any discipline.

- Library, ICT and Physical Infrastructure / Instrumentation

The college and department library is equipped with books, magazine, reference books, journals, e-journals etc., and students can access anytime. ICT facility is also available with good internet facility in the college library. Fully equipped laboratories with advanced instruments, is provided which improves the research for PG students. The college library is equipped with books, magazine, reference books, journals, e-journals etc., and

- students can access anytime. ICT facility is also available with good internet facility. Fully equipped laboratories with advanced instruments, is provided which improves the research for PG students. Modern instruments like UV visible spectrometer, electronic balance etc were available in chemistry lab to provide best practical knowledge for students in the field of research. Auditorium is provided for cultural programme and special events.
- Admission of Students
- The entire application process for admission is online. For all the aspirants who seek admission, an online application registration portal is created for registration. Later the applications are ranked category wise electronically. Students who are short listed by displayed in the college website.
- Candidates are selected under open competition based on the merit rank list irrespective of the community they belong to. If any seats fall vacant in the open quota after making admission of candidates, such vacancies in open competition should always be filled by merit only from the Rank list irrespective of community and irrespective of the fact that some of them have already been selected / admitted under BC/MBC/DNC/SC/ST quota. Reserved quota is allotted for physically handicapped, ex-servicemen and sports person. Admissions are made as per State Government norms.
- Industry Interaction / Collaboration
- Industry-Institute-Interaction" provides a platform for both the students as well as faculty members to be aware of industry expectations of skill sets required for students. This enables students to be aware of the lacunae in their skills and provides an opportunity to upgrade them. Our

college offers so many programs regarding placement for the outgoing UG & PG students, they were given training based on that. Computerised Accounting has been introduced as a course for which training is offered by industry expert Students of B.com CS undergo training in any public limited company of their choice and gain practical exposure about the Company Secretarial Practices.

- Human Resource Management
- The subjects including Personality Enrichment, Value Education, Principles Of Management, Quantitative Management, Mathematical Economics, Econometrics, Indian Economy, demography are introduced at both UG and PG level students and enable them to avail many opportunities and attend competitive exams, higher education and employment with required knowledge and skills. The students were equipped with interpersonal and intrapersonal skills so as to relate better at their places of work. As human resource management field is continuously evolving due to technology advances. It is essential to offer courses which are future oriented. Courses like value education, soft skills etc., were allotted for both UG and PG students

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="http://www.qmgcw.edu.in/PDF/http://www.qmgcw.edu.in/PDF/QMGCW-organogram.pdf">http://www.qmgcw.edu.in/PDF/http://www.qmgcw.edu.in/PDF/QMGCW-organogram.pdf</a>
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

<b>6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination</b>	A. All of the above
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File Description	Documents
ERP (Enterprise Resource Planning) Documen	<a href="#">View File</a>
Screen shots of user interfaces	<b>No File Uploaded</b>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

**For the teaching staffs the allotment of Orientation programme, Refresher courses, Mooc and short-term courses were periodically implemented. Some effective training for the maintenance of files, documents and excel sheets were provided for office administrative staffs.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.qmgcw.edu.in/Aboutus.html#">http://www.qmgcw.edu.in/Aboutus.html#</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year**

**NIL**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year**

**NIL**



File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>

**6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)**

87

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly

The expenditure details of all funds allotted by UGC and other agencies are subjected to audit verification and the details are submitted to UGC and relevant funding agencies along with an audited utilization certificate. The fund collected by the Parents Teachers Association is subjected to external audit. The fund of the Old Students Association (OSA) is also subjected to external audits by an outside auditor every year. The autonomy fund by UGC is subjected to audit and details of income and expenditure statement are submitted to UGC along with the audited statement. The funds of the autonomous office are audited every year by the audit team from the Directorate of Collegiate Education every year. Internal audit is carried out every year by allotting teachers as teams to different departments and cells including the office to verify with documents towards allotments, expenditure, stock verification, and bills, etc. All funds sanctioned to college and to faculties, by different authorities like Department of Civil Supplies and Consumer Protection- Government of Tamil Nadu, TANSCHÉ, IIPA-Delhi for conducting seminars, workshops and research projects, are subjected to external audit and audited Utilization Certificate are submitted

to the sanctioning authorities.

Accounted General Audit (AG Audit) is carried out once in three years conducted by the AG office. They scrutinize PDI, PDII, PDIII accounts, contingencies, state, and central funds. After the audit process, objections if any is submitted to the institution. The institution replies with relevant documents to AG/DCE office towards the objections raised and the audit objection is dropped. The audit team from the Directorate of Collegiate Education visits the college every year, stays for a week, and verifies all allotments, expenditure bills of different departments, office, general library and physical education, PDI, PDII, PDIII accounts, state allotment, nonplan, etc. Details of objection are submitted to the Director of Collegiate Education and a copy to the college. The objections are settled by giving an explanation along with the required documents. There will be subsequent interactions regarding the objections from AG audit and DCE audit to settle the issues. Personal Deposit Account I (PD I) consists of funds under the following headings: Union, Sports, Audio-Visual education, college magazine, Social Service League, College day, General Library, calendar, fine arts, Sale of Applications(SOA), Semester stationery, Flag day, Youth Red Cross (YRC), Computer stationery and Vocational Course. PD II account consists of funds related to University accounts, endowments, miscellaneous, National Service Scheme (NSS), Computer Literacy Programme (CLP), Students' Security Insurance Scheme (SSIS). PD III account consists of all financial transactions in the hostel.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)**

NIL

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Funding agencies such as SERB-TARE & TANSCH which is a government agencies mobilize the fund through the departmental projects in turn enhances the department infrastructure for utilization. During the year 2019 to 2021 the projects were carried out in the departments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<b>Nil</b>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC of this college has taken innumerable measures for quality enhancement in the academic and non-academic endeavours. One of the main remarkable assignments of the IQAC is to maintain and monitor the data from various academic and administrative departments, committees and organisations on current pursuits of knowledge and oversees the progress of the institution. Data pertaining to the last five years, were vigorously collected and analysed department wise, to be fed as input for the preparation of Self Study report to NAAC, as the college was gearing up for NAAC Accreditation, during this academic year. Meetings were conducted very often by the Internal IQAC members, to monitor the progress of data collection and analysis. These data were used in preparing NIRF based Ranking and submitting AISHE report. Also, the parameters of the mechanism cover teachers, parents and alumni, besides the students. The questionnaires used for the observation have been benchmarked by

NAAC. The responses received from the said stakeholders were then analysed and the results have also been uploaded in our college website.

The Internal Audit Committee consists of senior members of faculty, who conduct the audit as per UGC norms. The External Audit committee comprises of the University Nominee and a subject expert from another Institution of repute. Prescribed formats validated by the University, are used for the Academic audit and the data submitted by the departments are verified by the Internal and External Committees. All the departments are assessed based on the inputs and outputs given by them; also the conduct of the Continuous Internal Tests, Assignments, Seminars, and the End semester results are analyzed. QAC organises many special lectures and workshops for the benefit of both students and teachers. The major role of IQAC is to monitor the performance of the students, staff and also to improve the students' potential to compete in the job market. Based on the inputs from the Teaching-Learning process, IQAC analyses the ratio of pass percentage in comparison to previous years so as to bridge the gap. It also monitors the level of job competency among students and the increase in percentage of students getting recruited every year.

Students are to be guided to make use of E-Sources and get accustomed to Online Learning techniques. Students are to be motivated to do extra reading other than the textbooks, by making use of general libraries and E-Sources. As the existing parameters yielded satisfactory results related to students' performance, it has been planned to continue with the same style of teaching, besides improving upon the present methodologies; ward-tutor meetings to sustain the rapport between the students and the teachers. To continue with the existing one-hour class per week, for imparting Values and Ethics. To continue with the imparting of soft skills to students so as to enhance their job opportunities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.qmgcw.edu.in/PDF/ActionPlan.pdf">http://www.qmgcw.edu.in/PDF/ActionPlan.pdf</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The college has been successfully registered and updated information

to All India Survey on Higher Education (AISHE) and also registered and ranked under the Rank Band 101 - 150, in the National Institutional Ranking Framework (NIRF). To enhance their academic achievements, students enroll themselves for Entrepreneurship Development Courses and as a part of the curriculum, they are trained in Soft Skills to promote social responsibility and employability of the students. All academic programmes are designed and periodically updated on the basis of internal and external feedback mechanisms. Need to introduce ICT tools: The number of computers available is largely increased. All the departments are provided with Computers and Internet facility. Students are provided with Laptop in their schools by the Government of Tamilnadu. New ICT tools are introduced in all departments and we are constructively using it towards improvement in ICT enabled learning. Allocation of autonomy fund towards academic demands: Autonomy fund is utilized towards the conduct of International Conference, National Workshops, Department Association Meetings, Orientation Programmes Academic Audit and Board of Studies Meetings.

Mobilization of Research Projects: UGC and TANSCHÉ funds are received and utilized towards Research Projects by various departments National and International Conferences, Workshops / Seminars are conducted with delegates from National and international organizations. Upgradation of laboratories: Efforts were taken towards the up gradation of laboratories, purchase of research instruments with the allocation of funds from RUSA and UGC.

Hands-on training are given in Baking and Interior Designing. The internship has been arranged in the fields of Food Preservation, Hotel Management and Hospital Training. Construction of new library building and setting of research center: Proposal is submitted for the construction of new library to the Ministry of Higher Education, Government of Tamil Nadu. The efforts are made towards setting up research centers. The College provides free internet access in the Library for both students and faculty members. The library has over 73,000 books in the General Library and Department Libraries.

The 'Digital Library' concept has been initiated at a cost of Rs.1.08 lakhs and a Language Laboratory with 10 computer terminals has been established at a cost of Rs.5.56 lakhs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.qmgcw.edu.in/igac_fun.htm">http://www.qmgcw.edu.in/igac_fun.htm</a>

<p><b>6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)</b></p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Paste the web link of annual reports of the Institution	<a href="http://www.qmgcw.edu.in/igac_report.htm">http://www.qmgcw.edu.in/igac_report.htm</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	No File Uploaded

**INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Our college is a Women's College.**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

<p><b>7.1.2 - The Institution has facilities for alternate sources of energy and energy</b></p>	<p>C. Any 2 of the above</p>
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**conservation: Solar energy                      Biogas plant**  
**Wheeling to the Grid   Sensor-based energy**  
**conservation Use of LED bulbs/ power-**  
**efficient equipment**

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

**Management of the degradable wastes are utilized in the practise of vermicomposite which comes from the hostel utility and the other non-degradable wastes were separately discarded.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**1.Restricted entry of automobiles**  
**2. Use of bicycles/ Battery-powered**

**B. Any 3 of the above**

- vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy undertaken by the institution**

<p><b>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</b></p> <ol style="list-style-type: none"> <li><b>1. Green audit</b></li> <li><b>2. Energy audit</b></li> <li><b>3. Environment audit</b></li> <li><b>4. Clean and green campus recognitions/awards</b></li> <li><b>5. Beyond the campus environmental promotional activities</b></li> </ol>	<p style="text-align: center;"><b>E. None of the above</b></p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts</b></p>	<p style="text-align: center;"><b>C. Any 2 of the above</b></p>
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**Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc.**  
**Provision for enquiry and information:**  
**Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Special coaching classes were arranged for slow learners to improve their academics. Our college conducts three to five days of cultural fest, which includes Stage shows of Music, Dance, Drama, Plays, Mono acting of various linguistic and Off-stage events of face painting, Rongoli, Fancy dress competence among all the departments. As an interdepartmental competition, used to conduct the writing and oratorical competition among the students as a part of association activities. This involves various regional themes and also the participation of intercollegiate students was encouraged. There is a celebration of Pongal, Gandhi jayanthi, Flag day, Independence day and Republic day and Teacher's day at a large scale with the students. Students were continuously assessed by monitoring their regular attendance and parents were informed about their ward's absence, regular follow up were done to maintain their presence in the class. Three continuous assessment tests were given to students for enhancing their academic improvement and tests were rescheduled for the absentees. The model exam was arranged covering the entire syllabus and instructions were given by analyzing the previous year's question papers. It helps them to perform well in their final exam. Submission of assignments was monitored in a systematic way. During laboratory hour students acquired additional knowledge about experimental skills and equipment's handling which helps them to pursue their research.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

**Due to Pandemic situation Students programmes were not executed.**

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**C. Any 2 of the above**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution celebrates national events and festivals like International Women's Day, Gandhi jayanthi, Yoga day, Independence day, Republic day, Pongal and Dassera. Due to pandemic events were not conducted.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Green practice Creating green carpets wherever possible is one of the best practices of the college. The staff members, plant a sapling in their desires areas within the college on their birth anniversaries, marking a green future. Continued practices for a green environment include Disposal of the waste in dustbin provided for biodegradable and non-biodegradable waste, composting is carried out. Laboratory waste water reuse unit. Encourage to go digital to read books online, use less paper water, not wasting food, repair, and maintenance of the taps plumbing pipes, support green business, plan rainwater harvesting watershed management and educating students on green cleaning train them about sustainable values. Preparation of Soap powder, sambirani, phenyl (toilet wash solution) were trained students through one-day workshop. Sanitizer is prepared in the Department & training is given for students.

Plastic-free usage through a Plastic Ban and declaring our institution as a Plastic Free Zone is also a healthy practice of the institution. Using a stainless steel water bottle, silverware instead of plates cups, towels instead of paper, avoiding straws, using reusable bags stationery items and plastic-free containers are being encouraged. The College is conscious of the environmental issues and has implemented the government policy of a plastic-free environment. Another highlight of the institution is that maintains a vermicomposting pit and a herbal garden on campus thereby creating awareness on recycling for students as well.

File Description	Documents
Best practices in the Institutional website	<a href="http://www.qmgcw.edu.in/green.htm">http://www.qmgcw.edu.in/green.htm</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Special coaching classes were arranged for slow learners to improve their academics. Students were continuously assessed by monitoring their regular attendance and parents were informed about their ward's absence, regular follow up were done to maintain their presence in the class. Three continuous assessment tests were given to students for enhancing their academic improvement and tests were rescheduled for the absentees. The model exam was arranged covering the entire syllabus and instructions were given by analyzing the previous year's question papers. It helps them to perform well in their final exam. Submission of assignments was monitored in a systematic way. During laboratory hours students acquired additional knowledge about experimental skills and equipment's handling which helps them to pursue their research.

File Description	Documents
Appropriate link in the institutional website	<a href="http://www.qmgcw.edu.in/econtent.htm">http://www.qmgcw.edu.in/econtent.htm</a>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Future plans chalked out by IQAC include the following:

To Upgrade Our Department Library as DIGITAL LIBRARY To Improve Infrastructure by Getting New Building as for PG and Research Department. Students can be asked to study using E-Sources and get accustomed to Online Learning Techniques Staff member can be encouraged to apply for minor and major projects. Faculty can be advised to conduct one seminar, conference and workshop in a year. Students can be counseled by their tutor regularly to improve their progress in academic goals. Infrastructure can be maintained clean by giving constant instruction to students, following SWACHH BHARAT. Strictly adhere to GO GREEN and PLASTIC FREE environment. All the notes can be uploaded digitally online, to make paper free

environment and students can study. To set up sophisticated laboratory with IR, NMR, SEM, TEM and AAS for the purpose of encouraging research activities. Create Green aspects in practical Chemistry. To give hands on training on handling of instruments. Students can be encouraged to improve their skills and maintain their record for future reference. To establish the PG courses in required department.

To establish a computing lab for advanced Mathematical research. To offer coaching for stake holders to get through NET/SLET and other competitive examination. To inculcate research aptitude & motivate stake holders to do research in Mathematics. To motivate the PG students to take up Government Funded Projects. Almost all the parameters reflected on the satisfactory status of the students, and hence it was planned to continue with the same style of teaching and also ward-tutor relationship bondage blending was planned to create an intimacy with the teacher. One hour of every week was decided for learning the values and ethics and to learn the requirements regarding the job opportunities, as is the practice now. Teacher suggested to update themselves, especially for online teaching mode. Updating the knowledge of students through demonstration motivating the to interact with students through alumni meet. Has plans to sign MOU's with industries and Corporate for skill development which would nevertheless enhance their employability skills• Industrial field visits are also being contemplated for imparting practical understanding. Standard author books can be referred by students to improve vocabulary and detailed study of each topic, suggested to provide adequate resources, to provide mentoring, and to establish open communication. To develop ORGANIC KITCHEN GARDEN to motivate fruit and vegetable consumption. Consultancy with ASI for Archaeological exploration. Design departmental events and activities for scientific interactions and personality enrichment. Literary handouts to be circulated by students to prove their originality and creative skills. To impart knowledge in subjects like Temple-art, Journalism, Tourism through field works and to give training on folk arts. To conduct exhibitions glorifying our cultural ethos and traditions during literary association programs.